

The Farmworkers Institute of Education and Leadership Development, Inc
FIELD BOARD OF DIRECTORS SPECIAL MEETING
EPIC de Cesar Chavez Board of Trustees Meeting
MINUTES

Location: Farmworker Institute of Education and
Leadership Development
(FIELD) Headquarters
106 S. Robinson Street
Tehachapi, CA 93561

Zoom Meeting/Teleconference Location:

<https://us02web.zoom.us/j/87412741843>

Meeting ID: 874 1274 1843 By Phone (669) 900-9128

Friday, March 11, 2022 at 12:30 pm

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

ON THE WEB: Agendas may be viewed at www.farmworkerinstitute.org

1. MEETING CALLED TO ORDER: *Mr. Villarino called the meeting to order at 12:30pm*

2. ESTABLISH A QUORUM *Secretary Patrick Pine established quorum at 12:33pm*

Roll Call:

David Villarino (*present by video conference*) Dr. Nora Dominguez (*not present*)
Dr. Mark Martinez (*present by video conference*) Dr. Jesse Ortiz (*present by video conference*)
Ines De Luna (*present by video conference*) Nadia Villagran (*present by video conference*)

Nonvoting:

Patrick Pine, Secretary (*present by video conference*)
Michael Gomez, Treasurer (*not present*)
Joseph Casas (*General Counsel*) (*not present*)

Staff Present:

Rosa Ruelas (*present by video conference*)
Susana Navarro-LLamas (*present*)

3. SALUTE TO THE FLAG / FARMWORKER POEM

No Salute to the Flag/Farmworker Poem

4. ADOPTION OF THE AGENDA

Mr. Villarino asked everyone to review the agenda. There were no comments. Chair entertained a motion to adopt the Agenda. Jesse Ortiz moves, Ines De Luna seconded There was no discussion and motion was approved unanimously.

5. OPEN PUBLIC FORUM

It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wishes to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.

Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD/EPIC Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.

Mr. Villarino opened the public forum at 12:34 pm. He asked if there were any comments by the public. There were none.

6. CLOSE PUBLIC FORUM

Public forum closed at 12:35 pm

7. CLOSED SESSION

The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.

No closed session

8. OPEN SESSION

9. APPROVAL OF THE CONSENT AGENDA:

All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

a) Approval of minutes from the February 17, 2022 meeting

- *Minutes were not ready for board approval*

Chair entertained a motion approve the consent Agenda without the the minutes from February 17, 2022 and include the approval of the items; 2nd Interim Report Review and Resolution Regional Trails Program Grant for Tehachapi Mountains. Jesse Ortiz moves, Ines De Luna seconded. There was no discussion and motion was approved unanimously.

10. REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.

There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda.

Mr. Villarino reminded the board members about Tax Fom 700 which is state law that requires any board members from nonprofits have to submit the form 700. This form does not go to the Nevada County it will stay in our main office and it is now required to have them on file.

Mr. Villarino continued to inform everyone that we are going to be celebrating Cesar Chavez's birthday on March 31. Staff, tudents and corpmembers are invited to enjoy a free breakfast. We will be honoring the honorable Supreme Court Judge Marcos Camacho, who was a longtime general counsel for Caesar and the United Farmworkers. He went into private practice probably about 10 years after Cesar passed away and then he was appointed Supreme Court judge by Governor Brown so we're going to be honoring him with the Cesar Chavez Legacy Award.

In addition, on April 9, 2022 we are planning a FIELD festival as an open house. Things are progressing very well. We now have funders to close escrow on the 11 acres in Bakersfield where we will put our career technical education programs. We will have informational booths, food, music as well as speakers. The community will be inviting the community at large. Our new facility is located on 2240 South Union Avenue in Bakersfield, CA 93307.

Mr. Villarino shared his final item which is the purchase of our new facility is located on 2240 South Union Avenue in Bakersfield, CA 93307. We are currently in escrow we have two lenders, one is the primary and one is the secondary the secondary will subordinate on the loan our primary lender is specific funding. They're located in Monterey Park in Southern California. They have an they have provided an intent to loan \$2.4 million in in monies to help fund the Union Avenue Project and then we are working with Nonprofit Finance Fund which is located in the Bay Area, they are working on underwriting \$600,000 towards the purchase of the property. Currently right now we're in the underwriting process with both of them we're doing going through due diligence. The target is to get to docs by March 25th and trying to get all of our conditions cleared in order to draw docs, the Monday prior to closing and fund escrow by the 30th.

And with that, we intend to place all our career technical education there which includes our recycling & Early Childhood Education. Half of the office space will be assigned to administration and the other half we want to convert into transitional housing with about 20 dorms, as we may potentially place those students of ours who are recently emancipated from foster care or that are homeless or that have transportation issues.

11. INFORMATION ITEMS (nonvoting)

a) David Villarino, President/CEO

1. Resolution Regional Trails Program Grant for Tehachapi Mountains

b) Rosa Ruelas, Accounting Manager

1. 2nd Interim Report Review

The 2nd Interim Report was reviewed by Rosa Ruelas. P-2 closed with an ada of 355.34 total projected revenue 06/30/2022 to be \$8,275,668, expenses at \$9,950,180 with the net loss of \$1,674,512.

12. OLD BUSINESS:

13. NEW BUSINESS:

FIELD/EPIC:

1. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the 2nd Interim Report?
2. **Action Item:** Shall the FIELD Board of Directors/EPIC Board of Trustees approve the Resolution for the Regional Trails Program Grant for Tehachapi Mountains?

Action items approved during the consent agenda.

14. ADJOURNMENT:

Chair entertained a motion to adjourn, Ines De Luna moved, Nadia Villagran seconded. There was no discussion and the motion was approved unanimously. Meeting adjourned at 12:57pm.

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday, March 26, 2022 time and location to be determined.

This Special Meeting Agenda was posted at least 24 hours in advance of the meeting at Farmworker Institute of Education and Leadership Development (FIELD) Corporate office, 106 S. Robinson Street, Tehachapi, CA 93561, online on the website, and at the meeting location.